



## **Terms of Reference for Local Focal Point for logistic preparation of LEADER/CLLD Youth Camp**

### **1. Background**

The overall aim for rural transformation of the Western Balkan countries is to be in line with the EU rural policies. The participation of rural youth is very important segment in this challenge to help them use the opportunities produced by modernization in the agriculture and emerging businesses in non-farm sectors in rural areas. LEADER/CLLD approach is one of the mechanisms that offers opportunity for meaningful public participation among rural stakeholders particularly rural youth.

Therefore, the aim of the Balkan Rural Development Network - BRDN is to strengthen the participation of rural youth as part of the LAGs in the WB countries as driving vehicle that will bring forward fresh and innovative ideas on crucial issues such as “agricultural productivity, commercialization and diversification of production patterns and livelihoods within rural communities.

The project “LEADER/CLLD Youth Camp” envisages preparation and implementation of a three-day training of rural youth regarding LEADER/CLLD approach entitled as LEADER/CLLD Youth Camp. Young representatives from the six Balkan countries (Albania, Bosnia and Herzegovina, Serbia, Montenegro, Kosovo and N. Macedonia) will attend the workshop to learn how to actively participate in local community decision-making processes and to provide opportunities to address their needs and the needs of the local stakeholders in order to improve living conditions in rural areas.

The activity will be implemented by BRDN on the territory of the Republic of Montenegro with local support from representatives of the Network for Rural Development of Montenegro.

The project aims at promotion of sustainable rural development through improvement of the knowledge and capacity of rural development stakeholders, with a special focus on youth and contributing to mitigation of the overall negative effects of COVID-19 pandemic in the Western Balkan countries.

### **2. Objective of the assignment**

For logistical organization of the three-day LEADER/CLLD Youth Camp, BRDN will engage an external expert/Local Focal Point from Montenegro. The Local Focal Point will actively cooperate with the Network for Rural Development of Montenegro and the BRDN Coordinator in the process of identifying the most adequate venue fitting the theme of the training and the participants, and at the same time will allow for the Covid-19 precaution measures to be properly provided. The Local Focal Point shall actively engage in designing the field trip to local LEADER initiatives/stakeholders, which is planned to be part of the three-day training. The final aim of the assignment is to provide local support in the organization of the LEADER/CLLD Youth Camp, which will contribute to achieving the training objectives.

### **3. Tasks**

The external expert/ Local Focal Point is expected to undertake the following tasks:



- Coordination with the BRDN Coordinator, and the Network for Rural Development of Montenegro in the logistical preparation and implementation of the three-day LEADER/CLLD Youth Camp;
- Identify at least 3 venues/hotels for implementation of the training;
- Together with the Network for Rural Development of Montenegro and the BRDN Coordinator, design the Field trip to local LEADER initiatives/stakeholders;
- Identify at least 3 local service providers for organization of the Field trip;
- Maintain regular communication with the BRDN Coordinator and the Network for Rural Development of Montenegro and ensure on-time logistical preparation of the training.
- Provide logistical and technical support during the training.

#### **4. Consultant Skills and Experience Required**

The external expert/Local Focal Point must have previous experience in similar assignments specifically as follows:

- Experience in logistical organization of trainings, workshops and events;
- Knowledge in the area of rural development and the work of BRDN and its member networks;
- Experience in working in the rural development and with local stakeholders in Montenegro;
- Fluent knowledge of English language;
- Good communication, organization, facilitation and interpersonal skills;
- Good time management skills;

#### **5. Timeframe**

The LEADER/CLLD Youth Camp shall be organized from May 24<sup>th</sup> till May 28<sup>th</sup>, 2021.

#### **6. Estimated workload**

10 consultancy days for logistical preparation, designing the field trip and implementation of the training .

#### **7. Evaluation criteria**

Price and competence

#### **8. Terms of payment**

The payment will be conducted in two instalments upon delivery of Timesheet. The first instalment will be paid for 7 consultancy days for logistical preparation of the training. The second instalment will be paid for 3 consultancy days for logistical and technical support during the training.